

**Beyond the Books Educational Foundation**  
**Rubric for**  
**MINI Grant Application**

<b>Evaluation Criteria</b>	<b>Application Must</b>	<b>10 Points</b>	<b>5 Points</b>	<b>1 Point</b>	<b>Score</b>
<b>1) Application describes a program or activity that is innovative and creative.</b>	Describe an innovative and creative approach to learning that demonstrates a new concept or a unique application of an existing idea.	The application contains a new concept, or a unique application of an existing concept.	The application contains a moderately innovative concept or application of a concept.	Innovation is unclear, poorly articulated, or not present.	
<b>Evaluation Criteria</b>	<b>Application Must</b>	<b>5 Points</b>	<b>3 Points</b>	<b>1 Point</b>	<b>Score</b>
<b>2) Application clearly describes the proposed program or activity.</b>	Clearly describe the proposal. Identify your goals/objectives and describe what you plan to do.	Proposal includes a complete description. Goals and objectives are realistic and clearly stated.	Proposal includes a partial description of the program. Goals and objectives may be unclear or not entirely realistic.	Proposal description is incomplete or unclear. Goals and objectives are unrealistic or absent.	
<b>3) Application demonstrates how proposed program or activity will have a direct impact on student achievement.</b>	Describe in detail how the proposal has a direct impact on the achievement of students. Plan articulates a direct link to student involvement and expected student achievement.	There is a strong and direct link to expected student achievement. The proposal is age appropriate, engaging, and excites student learners.	There is an indirect or partial link to expected student achievement. The proposal potentially increases student learning.	There is no link to expected student achievement.	
<b>4) Application clearly describes collaboration with others within and/or outside of the school or school district.</b>	Include collaborative partners and <b>how each adds value</b> to the proposed program or activity. These may be grade level(s), inter-departmental, business or community partners.	Proposal is specific in defining collaborative partners, their roles, and how these partnerships enhance the proposed program or activity.	The proposal identifies limited collaborative involvement and provides only some indication of the impact the collaborators will have on the proposed program or activity.	There is little or no collaboration identified in the proposal.	

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<b>5) Application clearly describes teaching strategies and clearly relates those strategies to the proposal.</b>	Present a clear connection between the proposal or activity and the teaching strategies chosen.	The proposal is specific in defining the relevant teaching strategies which support the proposed plan or activity.	The proposal identifies limited teaching strategies supporting the proposed plan or activity.	There are no teaching strategies included in the proposal.	
<b>6) Application includes a variety of appropriate methods to evaluate the effectiveness of the program or activity.</b>	Identify and describe clear methods of evaluating the effectiveness of the proposed plan or activity on student achievement.	Proposal contains description of proposed student outcomes and methods of evaluation. Appropriate methods include, but are not limited to: Observation, Survey, Pre- and Post-testing.	An assessment plan with limited information about student achievement is identified within the plan.	There are no methods of assessment or evaluation identified in the proposal	
<b>7) Application describes how proposed plan or activity can continue in the future or justifies a one-time event.</b>	Present a clear, realistic proposal showing how the plan or activity can continue in future years, or justify a one-time event.	The proposal is specific in describing how the proposed plan or activity could continue, or provides justification for a one-time event.	The proposal somewhat describes continuation of the proposed plan or activity, or shows little justification for a one-time event.	The proposal does not have a plan for continuation of the proposed plan or activity, or does not justify a single event.	
<b>8) Application includes a list of items, with item cost, that strongly aligns with proposal goals, and a budget in whole dollars that is complete and contains all requested information.</b>	Include a complete, realistic budget of proposal expenditures, a list of items which align with the proposal goals, the approximate cost of each item requested and the total amount to fund the proposal in whole dollars.	Plan includes a complete budget, with itemized costs in whole dollars. Budget items strongly align with program goals. Costs are reasonable	Plan includes a complete budget, with itemized costs in whole dollars. Budget items only moderately align with program goals. Most costs are reasonable.	Plan does not include a complete budget with itemized costs. Budget items do not align with program goals, and/or costs are not reasonable	
<b>Total Score - Max 45 points</b>					

Reader Notes/Comments: